



The Northern School of Art wants to meet the aims and commitments set out in its equality policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the workforce in encouraging equality and diversity. The School needs your help and co-operation to enable it to do this. Please note filling in this form is voluntary.

This form will not be viewed by the selection panel and will not be passed on to a third party.

General Data Protection Regulation (GDPR) Provisions

All information obtained throughout the recruitment process will be obtained by the School in a secure location for a period of 1 year (external unsuccessful applicants) or retained in your personal file and HR database (successful or internal applicants) for 6 years after employment has ended. Data will be used for equal opportunities monitoring and statistical analysis only. This includes the processing of sensitive data as defined in the GDPR. Data will not be passed to any third party. All information you supply will be handled in the strictest confidence. By completing and signing this form you are giving your consent to this process.

If you would prefer an equal opportunities form with larger print please contact HR at The Northern School of Art, Green Lane, Middlesbrough, TS5 7RJ, (01642) 856119.

Please return the completed form in an envelope marked 'Strictly confidential' to Sam Hughes HR Administration Assistant, The Northern School of Art, Green Lane, Linthorpe, Middlesbrough, TS5 7RJ or email sam.hughes@northernart.ac.uk

Surname:

Firstname:

Position Applied For:

SECTION A - REHABILITATION OF OFFENDERS ACT

Because of the nature of the work for which the application is being made, the post is exempt from the provisions of Section 4(2) of the Act by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

Applicants are, therefore, not entitled to withhold information about convictions, which for other purposes are 'spent' under the provisions of the Act, and in the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the College.

Any information given will be completely confidential and will be considered only in relation to an application to which the order applies.

Have you ever been convicted, or are you currently subject to legal proceedings that may lead to you being convicted of a criminal offence?

☐ YES

☐ NO

You must tick yes if you have ever been convicted of an offence, even if the offence is 'spent' or you think it has 'expired' or is 'out of date' because the offence was so long ago. Note: a caution is a criminal offence. You should not include any motoring offences for which the penalty was no greater than a fine and/or three penalty points.

Please provide details:

EQUAL OPPORTUNITIES AND MONITORING FORM

Gender:

☐ Male☐ Non-binary

If you prefer a different term, please specify here:

☐ Female☐ Prefer not to say

Transgender:

Do you now present full or part time in a gender role that differs from the gender assigned to you at birth?

☐ Yes☐ No☐ Prefer not to say

Are you married or in a civil partnership?

☐ Yes☐ No☐ Prefer not to say

Please state your age

☐ Prefer not to say

Do you have a health problem or a disability that is relevant to your application?

☐ Yes☐ No☐ Prefer not to say

If yes, please provide a description of the health problem and any adaptations that may be required from the School.

The School supports 'positive action' in employment of disabled people. The School is permitted to ask this question so we can ensure that a disabled applicant will be included in our guaranteed interview scheme if you meet the person specification for the role.

**Sexual Orientation
(who are you attracted to?):**

☐ Opposite sex☐ Same sex☐ Same and opposite sex☐ Prefer not to answer

What is your ethnicity?

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box:

White

- ☐ English, British, Welsh, Scottish
- ☐ Northern Irish
- ☐ Irish
- ☐ Gypsy or Irish Traveller
- ☐ Prefer not to say

Other:

Asian/Asian British

- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Chinese
- ☐ Prefer not to say

Other:

Mixed/multiple ethnic groups

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian
- ☐ Prefer not to say

Other:

Black, Africa, Caribbean, Black British

- ☐ African
- ☐ Caribbean
- ☐ Prefer not to say

Other:

Other ethnic group

- ☐ Prefer not to say

Other:

EQUAL OPPORTUNITIES AND MONITORING FORM

Religion:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Buddhist | <input type="checkbox"/> Christian (including Church of England, Catholic, Protestant and all other Christian denominations) |
| <input type="checkbox"/> Hindu | <input type="checkbox"/> None |
| <input type="checkbox"/> Jewish | |
| <input type="checkbox"/> Muslim | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> Sikh | |
| <input type="checkbox"/> Non-binary | |

If other, please state here:

Marital Status:

- | | | |
|------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Single | <input type="checkbox"/> Co-habiting | <input type="checkbox"/> Married |
| <input type="checkbox"/> Separated | <input type="checkbox"/> Divorced | <input type="checkbox"/> Prefer not to say |

Media – where did you hear of this vacancy:

- | | | |
|--|------------------------------|----------------------|
| <input type="checkbox"/> Website | Which website: | <input type="text"/> |
| <input type="checkbox"/> Word of mouth | Who: | <input type="text"/> |
| <input type="checkbox"/> Press advert | Which publication: | <input type="text"/> |
| <input type="checkbox"/> Agency | Which agency: | <input type="text"/> |
| <input type="checkbox"/> Other | Please provide more details: | <input type="text"/> |

YOUR DECLARATION

I declare that the information given on this form is, to the best of my knowledge, complete and correct and I understand that any false information or failure to disclose criminal activities will result in dismissal or disciplinary action if appointed.

SIGNED:

DATE: