**Job Advert**

**Student Services Advisor**

**Site: Middlesbrough**

**Fixed Term: Maternity cover**

**Hours per week: 14.5 hours**

**Salary*:* £9,928 (FTE: £25,335)**

The Northern School of Art has provided students with specialist art and design education in the North East for over 100 years. Dating back to 1870 when The Middlesbrough School of Art was opened shortly followed by The Government School of Art in Hartlepool in 1874. The School, formerly the Cleveland College of Art & Design (CCAD) was formed in 1979 by the merger of Teesside College of Art, Middlesbrough, and the Hartlepool College of Art.

Being the only educational institute dedicated to art and design in the North East over this course of time has given our school immeasurable experience and expertise in creative education. We have had the opportunity to work with outstandingly talented students who have graduated to become some of the best in their respective industries. Our Alumni include Ridley Scott, director of Alien and Blade Runner, car designer Keith Patterson and artist Mackenzie Thorpe.

We are currently looking for a Student Services Adviser to complement our existing team. We are looking for someone with knowledge and experience in providing advice, guidance and support to young people and adults.

The successful applicant will have an innovative approach to engaging students in activities to support a range of wellbeing and independent living skills. The role will also involve providing a range of effective and timely support to students, to foster their independence, enhance their personal skills, and support them to remove any personal barriers that may hinder their academic progress.

The role of a Student Services Adviser is, however, varied and will entail the need to be able to adapt and change with the changing needs of the students and the demands on the service.

***What will you get if you join us?***

* Work for an institution that supports work-life balance, and cares for the wellbeing of staff;
* Staff development opportunities;
* Generous annual leave;
* Free confidential counselling service and physiotherapy;
* Free eye tests and contribution towards glasses for VDU use;
* Free IT products including Microsoft Office and Adobe Creative Cloud;
* Professional fees paid by the School;
* Staff recognition awards
* Free car parking and access to other staff benefits; and
* Access to the Local Government scheme (with significant employer contributions).

**Closing date for receipt of completed form: Sunday 27th July 2025.**

*Please send your completed expression of interest form to* *jobs@northernart.ac.uk*

The Northern School of Art recognises that it has a statutory and moral duty to promote and safeguard the welfare of its students who are under the age of 18 and of its vulnerable adults.

This role is exempt under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

If successful an Enhanced DBS Check (with barred list) will be required. Please note, it is an offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children.

**For Teaching Staff & Technician Demonstrators** Prohibition checks will be carried out for successful applicants.

Additionally, as part of the School’s shortlisting process, an online search will be carried out on all shortlisted candidates.